

October 9, 2018, 2018 Council Meeting

The regular meeting of the Council of the City of Martinsville, Virginia was held on October 9, 2018 in Council Chambers, Municipal Building, at 7:30 PM with Mayor Gene Teague presiding. Council Members present included Gene Teague, Jim Woods, Jennifer Bowles, and Kathy Lawson. Vice Mayor Martin arrived at 7:45pm. Staff present included City Manager Leon Towarnicki, Assistant City Manager Wayne Knox, City Attorney Eric Monday, Clerk of Council Karen Roberts, Finance Director Linda Conover, Police Chief Eddie Cassady, and Fire Chief Ted Anderson.

Mayor Teague called the meeting to order and advised Council would go into Closed Session beginning at 7:00 PM. In accordance with section 2.1-344 (A) Code of Virginia (1950, and as amended) and upon a motion by Council Member Lawson, seconded by Council Member Bowles with the following 4-0 recorded vote: Council Member Bowles, aye; Mayor Teague, aye; Council Member Woods, aye; and Council Member Lawson, aye. Council convened in Closed Session to discuss the following matters: (A) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body as authorized by Subsection 3, and (B) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, as authorized by Subsection 3, and (C) Consultation with legal counsel and briefings by staff members, attorneys or consultants pertaining to actual or probable litigation, or other specific legal matters requiring the provision of legal advice by such counsel, as authorized by Subsection 7. At the conclusion of Closed Session, each returning member of Council certified that (1) only public business matters exempt from open meeting requirements were discussed in said Closed Session; and (2) only those business matters identified in the motion convening the Closed Session were heard, discussed, or considered during the Session. A motion was made by Council Member Lawson; seconded by Council Member Bowles, with the following 4-0 recorded vote in favor to return to Open Session: Council Member Bowles, aye; Mayor Teague, aye; Council Member Woods, aye; Council Member Lawson, aye.

Council Member Bowles made a motion to appoint Rives Coleman to the Southern Virginia Recreation Facilities Authority for a 4-year term ending October 31, 2022. Council Member Woods seconded the motion with all Council Members voting in favor.

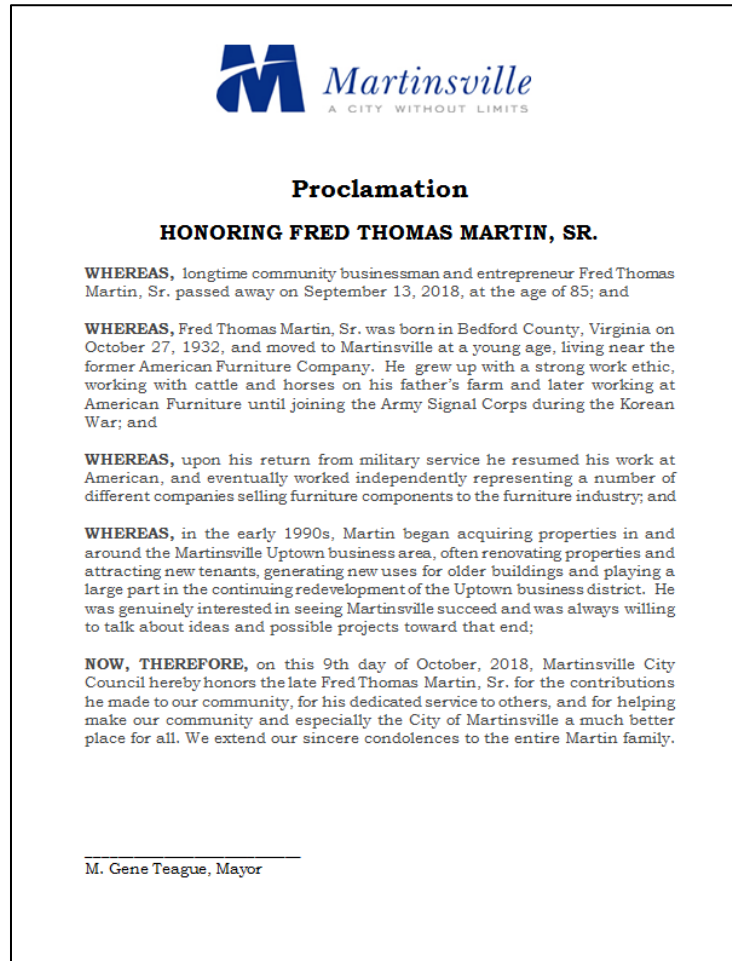
No other action was taken out of Closed Session.

Following the Pledge to the American Flag and invocation by Council Member Woods, Mayor Teague welcomed everyone to the meeting.

Consider approval of minutes from the September 11, 2018 Council Meeting and the September 24, 2018 Neighborhood Meeting – Council Member Lawson made a motion to

October 9, 2018, 2018 Council Meeting
approve the minutes as presented; Council Member Bowles seconded the motion with all
Council Members voting in favor.

Consider presentation of a proclamation honoring the late Fred Thomas Martin, Sr. –
Mayor Teague said it was important that Council honor and recognize those residents who
gave back and cared deeply about Martinsville, the community and the residents. Teague said
Martinsville would not be where it is today without Mr. Martin's vision to see it grow. Council
Member Lawson read the proclamation that was presented to Mr. Martin's family. Ms. Martin
thanked Council for recognizing her husband. His son stated that the family planned to
continue Martin's legacy.



Hear a proclamation read designating October 2018 as Breast Cancer Awareness Month in the City of Martinsville. –Vice Mayor Martin read and presented the proclamation to representatives of the Coalition of Health and Wellness Committee.



Proclamation

RECOGNIZING THE MONTH OF OCTOBER, 2018 AS BREAST CANCER AWARENESS MONTH

WHEREAS , every year, too many people are touched by the pain and hardship caused by breast cancer – a disease that, among women, is not only one of the most common cancers, but also one of the leading causes of cancer-related deaths ; and

WHEREAS , statistics indicate that in the United States, about 1 in 8 women born today will get breast cancer at some point ; and

WHEREAS , early detection and treatment are essential; critical research efforts over time have yielded great progress in how breast cancer is diagnosed and treated and has produced a steady increase in survival rates for those suffering from this disease ; and

WHEREAS , all women are encouraged to consider participating in preventive services including screening tests such as mammograms and/or genetic testing;

NOW , THEREFORE , I Gene Teague, Mayor of the City of Martinsville, Virginia, do hereby proclaim the month of October, 2018 as

BREAST CANCER AWARENESS MONTH

in the City of Martinsville and we acknowledge our appreciation of local awareness groups and efforts such as the MLC Cancer Foundation and Ladies First MHC Community Breast Health Initiative. We honor all those who have lost their lives to breast cancer and we recognize the courageous survivors who are still fighting it. We encourage all citizens to promote awareness of breast cancer and the benefits of early screening and testing.

Gene Teague, Mayor

Hear a report from representatives of Johnson Controls on measurement and verification of the performance contract regarding the recently completed meter and lighting replacement project – City Manager Towarnicki reminded Council about the meter and lighting replacement projects completed a year ago. Towarnicki explained that the performance of these projects is guaranteed. Katrina Tatum, representative for Johnson Controls detailed past challenges and performance of the projects as well as the cost savings over the past year. Council Member Bowles asked Tatum to keep the City up-to-date on any new technology that would allow the streetlights to have a wider lit area. Towarnicki explained that the savings would cover the debt services and confirmed that the project could be paid for faster because of the higher-than-projected cost savings. The ability to enhance the customer service is an important improvement. Towarnicki explained the new project allows the ability to recognize a problem like a water leak earlier saving residential expense. The electric meters also have an alert that senses a temperature difference that could prevent property damage or even potential fire.



Performance Contracting Value Report – Year 1



Past Challenges

- Significant non-revenue water at 29.8%
- Cost of real and apparent losses exceeding \$172K annually.
- Inaccurate water & electric meter population.
- Manual reading of water and electric meters is costly with potential for misreads.



Past Challenges

- Water Meter Replacement was the driving factor for AMR/AMI
 - Meter replacement is recommended every 15 to 20 years.
 - Majority of City's meters are well over 20 years.
 - Meter accuracy degrades over time – typically will get slower as they age.
- Overdue for Electric Meter change out
- Cost exceeding revenue is unsustainable



Project objectives:

- Replace water meters with new accurate meters
- Replace electric meters with new accurate electric meters
- AMI/AMR to further reduce cost associated with meter reading
- Replace Street Lighting with LED



RESULTS: YEAR 1



Project Benefits Summary

Year	Street Lighting	Water Meters	Electric Meters
Install	\$ 37,493	\$ 22,945	\$ 7,328
1	\$ 362,054	\$ 55,290	\$ 110,762

Year	O&M Savings	Total Benefits for This Period	Guaranteed Benefits for This Period	Variance
Install	\$ -	\$ 67,766	\$ -	\$ 67,766
1	\$ 239,775	\$ 767,881	\$ 582,712	\$ 185,169

The City of Martinsville has exceeded the Guaranty by \$185,169 (Install Variance and Year 1 Variance)



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Project Benefits Sources

CONTRIBUTIONS TO TOTAL PROJECT BENEFITS

Category	Value
Street Lighting	\$362,054
O&M Savings	\$176,136
Other Verification Methods	\$185,918
Electric Meters	\$9,583
Water Meters	\$23,291

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Street Lighting

FIM	Actual kWh Savings	Electric Rate	Period Benefits	Target Benefits	Variance
Street Lighting	4,191,384	\$0.0802	\$362,054	\$176,136	\$185,918

Existing Conditions

Before upgrading the lighting fixtures, JCI measured a statistically relevant sample of the current fixtures. The average measured Watts per fixture were used in calculations to determine the pre-retrofit system consumption.

New Conditions

After installation of street lighting, JCI measured a statistically relevant sample of the new fixtures. The average measured Watts per fixture were used in calculations to determine post-retrofit system consumption.

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Water Meters

FIM	Small & Intermed.	Large	Multi-Family	Rate Verification	Total
Water Meters	\$28,723	\$23,291	\$937	\$2,969	\$55,290

Existing Conditions

Before upgrading the water meters, JCI measured a statistically relevant sample of the current meters. The average measured accuracy was used in calculations to determine the pre-retrofit system accuracy.

New Conditions

After installation of the water meters, JCI measured a statistically relevant sample of the new meters. The average measured accuracy was used in calculations to determine post-retrofit system accuracy.

Rate Verification

During project development, JCI discovered some accounts (5) had improper rate codes.

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Electric Meters

FIM	Electric Poly-phase Meters w/CTs	Manual Calculations	Residential Poly-phase Meter Set-up	All Other Residential Electric Meters	Total
Electric Meters	\$9,583	\$403	\$75,211	\$25,565	\$110,762

Existing Conditions

Before upgrading the poly-phase electric meters, JCI measured 174 meters with current transformers to determine their accuracy.

New Conditions

The new meter's accuracy is guaranteed to be 99.80%. The difference between the accuracies was used to calculate savings.

Manual Calculations

During project development, JCI discovered some accounts (5) had improper rate codes.

All Other Residential Meters

Meter accuracy improvement of 1% which is This estimate is based on studies by the Electric Power Research Institute (EPRI), reported in their paper "Accuracy of Digital Electric Meters", May 2010.

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Operations & Maintenance

FIM	Water Meter	Electric Meter	Meter Reading Technology Contract	Future Capital Cost Avoidance	Total
Benefit	\$63,504	\$44,307	\$3,214	\$128,750	\$239,775

Existing Conditions

The City of Martinsville meter reading costs included personnel costs, vehicle and fuel costs, repair costs and other costs associated with meter reading.

New Conditions

Personnel costs, vehicle and fuel costs, repair costs and other costs associated with meter reading were reduced by deploying new meters and technology.

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Project Benefits:

- Renewed infrastructure
- Enhanced customer service
 - Customer leak detection
 - Reverse flow
 - Hot socket, Power outage, Meter tamper
 - Data analytics (MDMS)
- Improved safety with new LED street lighting

Johnson Controls

Consider approval on second reading, Ordinance 2018 Z-4, Zoning- Architectural Review Board membership – City Manager Towarnicki briefly summarized the request for change on the ARB membership. Council Member Lawson made a motion to approve the ordinance on second reading; Council Member Bowles seconded the motion with all Council Members voting in favor. Council Member Bowles, aye; Council Member Woods, aye; Council Member Lawson, aye; Vice Mayor Martin, aye; and Mayor Teague, aye.



ORDINANCE 2018-Z-4
Zoning, Architectural Review Board Membership

BE IT ORDAINED by the Council of the City of Martinsville, Virginia, in regular session held on October 9, 2018 that Chapter 21, HP-O Historic Preservation Overlay District, Paragraph C "ARB Membership and Organization", Item 3 "Membership and Terms of ARB, of the Zoning Ordinance, be amended as follows:

- a. The Architectural Review Board shall consist of ~~seven (7)~~ five (5) citizens, all of whom shall be residents of the City of Martinsville, except that one member may be a licensed architect or landscape architect who is not a resident of the City.
The members shall be appointed by the City Council and serve without compensation.
- b. The Architectural Review Board members shall serve a term of three (3) years, except that original appointments shall be made such that terms expire on a staggered basis.
A member of the Board may serve three (3) consecutive terms. City Council may reappoint the board member for a fourth term if no one qualified has applied. If a Board member moves from the City during his/her term of appointment, he/she may continue to serve as a member with approval of the City Council.
- c. At the first meeting of the Architectural Review Board, the members, by majority vote, shall elect one member to serve as chairman. Thereafter, a chairman shall be elected to a two year term at the first meeting to be held on or after July 1, in such year. Similarly, the members shall elect a vice-chairman and secretary who will also serve for a term of two years. The secretary may or may not be a member of the board.
- d. Appointments to the Architectural Review Board to fill vacancies shall be only for the unexpired term of the departing member.
- e. Members of the Architectural Review Board may be reappointed to succeed themselves. A member whose term expires may continue to serve until a successor is appointed and qualifies.
- f. A waiver of the membership constituency of the ARB may be provided in the event that the City Council cannot fulfill the membership requirements as outlined hereinabove.
- g. The Architectural Review Board shall adopt rules of procedure and keep written minutes of its meetings.

Attest:

Karen D. Roberts, Clerk of Council

Date Adopted

Date Effective

Hear information from Fire/EMS regarding ambulance and emergency medical service coverage for the City – Fire Chief Anderson detailed the history of Stone Ambulance Service that closed on September 19, 2018 and how they served as backup to assist Martinsville EMS and Fire departments. City Manager Towarnicki explained that the City has two ambulances that cover calls within the City. Previously, when both City EMS teams are already on calls, Stone Ambulance will cover those additional calls. On average, the City receives about 180 calls each year that would have been handled by Stone Ambulance. By not having Stone Ambulance for backup, the opportunity of a patient not receiving critical immediate response increases. 94.2% of the calls were handled by the City EMS; all others were referred to Stone Ambulance.



Consider additional information related to the reversion work session held by City Council on September 26, 2018 – City Manager Towarnicki detailed additional information and projections related to reversion and the cost to do studies for updated financials and schools. Mayor Teague expressed concern about investing in the study if not all Council Members are on board with seriously considering reversion. Numerous studies have been completed and money invested, but previous Councils have failed to follow through with the steps to revert. Former City Mayor Barry Green shared his belief that reversion is the right direction for the City. Council Member Bowles corrected a statement made by Green regarding the African-American voters and their concern of a diluted minority vote. Teague explained that the

October 9, 2018, 2018 Council Meeting

County Board would have to follow federal guidelines to prevent the threat of diluted votes.

Teague expressed his support to move forward to reversion. Council Member Bowles expressed resident concerns that the African-American community has not received representation on City Council in years past and feel that they would not receive acceptable representation as a Town. Bowles expressed support for an updated study but possibly at a lower cost. Vice Mayor Martin emphasized that there are three new Council Members that have not been on Council during a reversion discussion. Council Member Woods also expressed his support that a new study is needed for a fair consideration for reversion. Council Member Lawson says that through financial challenges. The City has come out ok but the assumptions should be corrected so that Council can have a more realistic expectation. Council Member Woods made a motion to approve the City Manager to go forth with the study, Vice Mayor Martin seconded the motion with all Council voting in favor.

Consider approval of consent agenda – Finance Director Conover summarized the reappropriation request. Mayor Teague asked for an updated financial report and fund balance for the next Council meeting. Council Member Lawson made a motion to approve the consent agenda as presented; Vice Mayor Martin seconded the motion with all Council Members voting in favor.

RE-APPROPRIATIONS FY18 TO FY19					
DEPARTMENTAL REQUESTS					
ORG CODE	OBJECT	DEPARTMENT	ACCOUNT DESCRIPTION	DEBIT	CREDIT
GENERAL FUND					
01103938	462101		Contribution From Fund Balance		\$ 612,612
01122022	502815	Employee Services/Dev/Recog	Wellness	\$ 5,000	
01124042	501300	Treasurer	Part-time & Temporary	\$ 9,289	
01124042	502100	Treasurer	Social Security	\$ 576	
01124042	502110	Treasurer	Medicare	\$ 135	
01125047	501300	Accounting	Part-time & Temporary	\$ 1,400	
01217078	506047	Sheriff - Courts	Project Life Saver	\$ 7,921	
01221082	506105	Commonwealth's Attorney	State - Confiscated Assets	\$ 6,917	
01221082	506118	Commonwealth's Attorney	Local - Confiscated Assets	\$ 715	
01311085	506078	Police	State - Confiscated Assets	\$ 25,695	
01311085	506079	Police	Federal - Confiscated Assets	\$ 122,742	
01311085	506118	Police	Local - Confiscated Assets	\$ 41	
01311085	506139	Police	E-Summons Equipment	\$ 29,503	
01321102	506110	Fire	Fire Programs	\$ 47,337	
01321102	506115	Fire	SCBA Maintenance	\$ 3,348	
01321102	506130	Fire	Maintenance for Burn Building	\$ 2,902	
01331108	506010	Sheriff - Corrections	Radios/Weapons	\$ 3,991	
01331108	506011	Sheriff - Corrections	Uniforms	\$ 5,783	
01331108	506104	Sheriff - Corrections	Non-Capital Equipment	\$ 8,000	
01322105	506114	EMS	Four for Life	\$ 9,025	
01334122	506133	Safety	Siren Supplies	\$ 4,487	
01341135	506300	Inspections	Demolition	\$ 4,585	
01413145	503185	Street Maintenance	Prof.Service-Street Resurfacing	\$ 147,157	
01413145	506905	Street Maintenance	Disaster Recovery - Road Repairs	\$ 97,340	
01435167	503190	WPBDC Building	Prof. Service - Bldg & Ground Maint	\$ 3,760	
01812242	503600	Misc Exp	Grant Program-Misc Business Dev	\$ 61,560	
01814248	503140	Healthy Hub	Prof. Serv. - Eng & Arch - Paradise	\$ 3,403	
REFUSE FUND					
09103938	462101		Contribution From Fund Balance		\$ 563,700
09424301	503128	Refuse Collection	Disposal/Waste Handling	\$ 13,700	
09425302	508220	Landfill	Physical Plant Expansion	\$ 550,000	
TELECOMMUNICATIONS FUND					
11103938	462101		Contribution From Fund Balance		\$ 31,008
11315308	508205	Telecommunications	Motor Vehicles/Equipment	\$ 31,008	
WATER FUND					
12103938	462101		Contribution From Fund Balance		\$ 26,687
12541311	506007	Water Plant	Plant Repairs & Maintenance	\$ 9,824	
12541311	508220	Water Plant	Physical Plant Expansion	\$ 16,863	

October 9, 2018, 2018 Council Meeting

SEWER FUND					
13103938	462101		Contribution From Fund Balance	\$ 200,000	
13550325	508201	Wastewater Plant	Machinery & Equipment	\$ 200,000	Incomplete project - sludge press multi-year project
ELECTRIC FUND					
14103938	462101		Contribution From Fund Balance	\$ 766,375	
14563338	508205	Electric Maintenance	Motor Vehicles/Equipment	\$ 65,000	Year 2 of 2-yr project - truck replacement
14563338	508223	Electric Maintenance	AMI Project - Physical Plant Exp	\$ 1,375	Incomplete project - AMI project - additional meters
14561336	508220	Electric Generation	Physical Plant Expansion	\$ 100,000	Incomplete project - trash rake/gunite repair of dam projects
14563338	508236	Electric Maintenance	SCADA System	\$ 300,000	Incomplete project - upgrade of SCADA system
14563338	503210	Electric Maintenance	Tree Trimming Service	\$ 50,000	continuing project - tree trimming throughout city
14564339	508220	Electric Construction	Physical Plant Expansion	\$ 250,000	multi-year project - transformer replacement
CAPITAL RESERVE FUND					
16103938	462101		Contribution From Fund Balance	\$ 553,272	
16575365	408080	Vehicles	Fire Dept	\$ 7,071	funding from sale of surplus for FY19 purchase
16575365	508085	Vehicles	Sheriff - Jail	\$ 25,051	Incomplete project - vehicles
16575365	508110	Vehicles	Street Maintenance	\$ 25,994	Incomplete project - cab & chassis
16576366	508035	Computer Software/Hardware	Commissioner of Revenue	\$ 10,852	Incomplete project - new assessment software
16576366	508055	Computer Software/Hardware	Information Services	\$ 79,442	continuation/replacement hardware
16577367	508080	Physical Plant Expansion	Fire Dept	\$ 9,995	Incomplete project - station updating
16577367	508085	Physical Plant Expansion	Sheriff - Jail	\$ 202,588	Incomplete project - security upgrade
16577367	508140	Physical Plant Expansion	City Hall	\$ 4,116	Incomplete project - city hall updating
16577367	508670	Physical Plant Expansion	Warehouse Complex	\$ 18,000	Incomplete project - fuel system upgrade
16579369	508209	School Projects Reserve	School Projects	\$ 170,163	funding reserved for school capital projects
CDBG FUND					
47103938	462101		Contribution From Fund Balance	\$ 34,536	
47835526	505371	Northside Program Income	Acquisition	\$ 6,023	accumulating program income
47825516	503195	Moss/Barton Program Income	Construction	\$ 2,050	accumulating program income
47827516	503195	Cherry St Program Income	Construction	\$ 22,377	accumulating program income
47826516	503195	South Side Program Income	Construction	\$ 4,085	accumulating program income
TOTAL CITY FUNDS:				\$2,788,190	
SCHOOL FUNDS					
18100938	410510		Ops/Contrib from Fund Balance	\$ 197,728	
71001300	565503	High School - Support Staff	Travel	\$ 8,646	BTSS/PBIS \$25K Grant Balance
80002220	566056	Division Wide - Health Services	Non-Capital Equipment	\$ 10,000	UBA Grant - E-Backpack
80003400	568100	Division Wide - Vehicle Maint Sen	Capital Outlay Replacement	\$ 30,935	Replace 2 vehicles, including one previously totalled
81021310	566020	Elementary Instr - Support Staff	Textbooks & Workbooks	\$ 96,369	Unexpended State & LRM
81031310	566020	Secondary Instr - Support Staff	Textbooks & Workbooks	\$ 43,773	Unexpended State & LRM
81621310	565503	Division Wide - Support Staff	Travel	\$ 8,005	Harvest Grant Balance
TOTAL SCHOOL FUNDS:				\$ 197,728	
TOTAL RE-APPROPRIATIONS FROM FY17 TO FY18				\$2,985,918	

Consider a request from Martinsville City Schools to use \$23,523 from capital reserve to cover the cost of roof repairs at Clearview Early Learning Center – City Manager Towarnicki explained the request to use the capital reserve to cover school roof repairs. Council Member Lawson made a motion to approve the request; Vice Mayor Martin seconded the motion with all Council Members voting in favor.

Business from the Floor – Ural Harris, 217 Stuart Street said residents had concerns related to the opioid lawsuit and the cost to the City. Harris asked Council to make a motion to make a contract with all attorneys representing the City to release the contract to the residents. City Attorney Monday explained that the current contract is not FOIA authorized. If the City were unsuccessful in the lawsuit then the City would be responsible for costs for processing of the suit. Monday explained that he is not receiving any compensation for the lawsuit.

Comments by Members of City Council – Council Member Woods attended the VML Conference and it was eye opening how well respected Martinsville City Council and staff were to others in attendance. City Attorney Monday did a fantastic job representing the City. Woods welcomed the Gardner family to the meeting. Council Member Lawson reminds residents of Second Thursday in Uptown Martinsville, which provides later shopping hours. This week is Kiwanis Pancake Day in the Broad Street parking lot. On October 16 from

October 9, 2018, 2018 Council Meeting

9:00am-1:00pm, Southern States will offer a pesticide disposal day. Lawson enjoyed the VML meeting also especially the session regarding the upcoming census where residents can file online. Council Member Bowles also acknowledged that VML was an amazing experience and recognized City Attorney Monday for his speech. Bowles mentioned the lip-synch challenge released by City departments and said she had fun participating. October 16 is the LobsterFest to benefit the Martinsville Rotary Club. Last day to register to vote is October 15. Vice Mayor Martin said VML was fun and informative and recognized Council Member Woods for his outstanding job singing the Star Spangled banner. Martin says the City is lucky to have City Attorney Monday who is highly admired by other locations. Mayor Teague thanked all Council Members for attending VML and says it is noticeable when some Cities have all members in attendance versus only one or two representatives.

Comments by City Manager – City Manager Towarnicki said VML sessions are good but walking around and talking to vendors to see what is available to benefit Martinsville, as well as what other areas are doing that may have some of the same concerns as Martinsville and comparing notes of what has worked. Having those contacts to communicate with in the future is also beneficial. The City has put together a brochure about the new Property Maintenance Program that the City will be offering for sale to other communities. The City has put together an Adopt a Street program, the Mason's Lodge is the first to participate. The World War I and World War II Commission has a mobile trailer display and Martinsville has been added to the schedule for Friday December 14 and Saturday December 15 at the museum parking lot. The second piece to the project is to collect photos and memorabilia to scan and capture additional information to archive with the intent to capture as much information as possible before that generation has passed.

William Gardner, sophomore at Magna Vista High School is passionate about reversion and believes that the decision affects his generation more than anyone else in the room. He appreciates the efforts towards reversion and towards the opioid problem.

There being no further business, Council Member Lawson made a motion to adjourn the meeting; the motion was seconded by Council Member Bowles with all Council Members voting in favor. The meeting adjourned at 9:50pm.

Karen Roberts
Clerk of Council

Gene Teague
Mayor